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**Job Title: Site Technical**

**Starting Date: 19/6/2025**

**Application Deadline: 30/6/2025**

**Duty Station AlKhukhah Office**

**Duration: 4 Months**

***About VHI***

“Vision Hope International e.V. is a humanitarian and development organization working with local communities and authorities in the Middle East and North Africa (MENA) region to transform societies in greatest need. Our aim is to alleviate extreme poverty by providing food security for families, protection and education for orphans, community integration for refugees and people with disabilities, and sustainable development that promotes human well-being. For more information about our organization, please visit our website at [www.vision-hope.org](http://www.vision-hope.org).”

***Job Summary***

The Site Technical, under the supervision of the WASH Engineer, will be responsible for the overall design, implementation, and monitoring of construction and rehabilitation projects in Al-Hodeidah Governorate, (AlKhukhah District). S/He ensures that all construction and rehabilitation works are executed with the required quality according to approved designs and specifications, while adhering to project timelines. The Site Technical will provide technical support and guidance to site teams involved in project activities, and ensuring close effective coordination with the Project Coordinator. This role is crucial for delivering high-quality construction services and improving community infrastructure outcomes.

***Key Duties and Responsibilities:***

**1. Tasks and Quality Control:**

- Act as the main Technical Adviser to the Contractor and supervise the works of the Technicians, Craftsmen, Masons, Plumbers and other related workers and maintain precise and regular journal of work progress.
- Manage, monitor, interpret and explain the building plan, drawing and design documents supplied by the concerned authority.
- Maintain constant coordination between the Contractor, local Authorities, and Project Management.
- Maintain constant liaison with the Contractor and their representatives including attending regular meetings to ensure the progress of water project activities.
- Maintain liaison with the local authority (where appropriate to the project) and sort out emerging issues in consultation with the Project Engineer and specialists in Project Management to ensure uninterrupted progress of the construction works.

- Ensure that the infrastructure activities are carried out according to the plans, designs and drawings and ascertain accuracy of the qualities, quantities and proportions of the construction materials are precisely maintained.
- Address and resolve any challenges faced by contractors during the execution of projects.
- Report any issue encountered by contractor/s during field operations to management.
- Ensure that all materials used and works performed are in accordance with the specifications indicated in the contract document.
- Ensure that the works timely progress in order to meet agreed workplan.
- Oversee quality control, safety matters of workers on the project locations
- Resolve any unforeseen technical difficulties and other problems that may arise in the process of the work in consultation with the Project Engineer.
- Ensure the timely and effective implementation in accordance with community needs and standards in the targeted areas.
- Participate in Hand-over and initial acceptance for the projects.

## **2. Reporting and Documentation:**

- Prepare monthly progress reports on construction and rehabilitation activities.
- Archive documentation for all stages of implementation, including photos and videos, in the designated channels

## **3. Coordination with Stakeholders:**

- Coordinate with monitoring and evaluation teams to ensure project objectives are met.
- Coordinate community leaders and Project community committees to verify locations for infrastructure improvements

## **4. Ensuring Effective Implementation:**

- Develop precise implementation plans for each construction project and ensure proper resource estimation for procurement.
- Supervise rehabilitation and construction work in the field to ensure it meets project objectives.

## ***Others:***

- Resolve any conflicts or community problems that may arise during the implementation of the project stages in coordination with community mobilizer.
- Collaborate with project staff to make complementary with project team.
- Ensure that activities are completed within the specified workplan and to acceptable levels of technical and project quality.

- Prepare high-quality weekly & monthly progress reports, and daily delivery & distribution reports and submit them to the project Coordinator.
- Carrying out any tasks and other work that may be assigned by the project management.

## ***Requirements (Qualification and Experience)***

### **Required Professional Experience**

1. A minimum of Diploma in Civil Engineering, Water Resources or related technical field.
2. Minimum of 3 years' experience supervising water-supply or WASH infrastructure projects in humanitarian or development contexts.
3. Proven ability to interpret construction drawings and manage contractors.
4. Strong report-writing and documentation skills.
5. Good in English and Arabic (written & spoken).
6. Proficiency in MS Office; AutoCAD is a plus.

### ***Preferred***

- Experience working in hard-to-reach or emergency contexts.
- Knowledge of community-driven development and accountability mechanisms.
- Strong team-management, communication and conflict-resolution skills.
- Ability to work under pressure with minimal supervision and travel frequently.

### ***Additional Considerations:***

- The Site Technical must adhere to VHI policies and the code of conduct, as well as faithfully and responsibly represent the organization.

### ***How to Apply***

- Please Use this link to apply for the position: [Click Here](https://forms.office.com/r/YzYaUbuCLT) or link here : <https://forms.office.com/r/YzYaUbuCLT>
- Only submissions through the online form will be considered.
- Send your CV, cover letter, degree certificate, and experience certificates via email to: [Recruitment.Yemen@vision-hope.net](mailto:Recruitment.Yemen@vision-hope.net)
- Please write the Subject Line of the email as : WASH Site Technical– Al Khukhah
- Only short-listed candidates will be contacted.

***RECRUITMENT IS URGENT:*** Interested candidates are encouraged to apply as soon as possible and not to wait until the closing date