Program Coordinator, Amman, Jordan

Vision Hope International e.V. (VHI)

Vision Hope International e.V. is looking for committed support to accompany and further develop its projects and country program in Jordan and the wider MENA region.

Vision Hope is a values-based international humanitarian organization supporting women, children, and their families in crisis-affected regions across the Middle East. In addition to emergency relief, we place strong emphasis on sustainable, long-term development projects. These are developed and implemented together with local communities. People with hope change the world.

Program Coordination Jordan (m/f/d)

Location: Amman, Jordan (where VHI Jordan Country Office and VHI Regional Office are located)

Part-time position (20h/week)

Start date: Q4 2026 / by arrangement

Key Responsibilities:

- Coordinating and accompanying ongoing VHI projects in Jordan and the region
- Working closely with local partner organizations and the VHI program team
- Supporting the development of new project ideas and funding proposals
- Monitoring project activities and supporting reporting and coordination processes
- Participating in meetings with institutional and private donors, NGOs, Ministries, Embassies, and other relevant stakeholders;
- Representing Vision Hope within relevant local networks and coordination forums
- Possibly occasional travel to Germany and/or project countries

Your Profile:

We are looking for a person who brings professional experience, initiative, and a strong commitment to humanitarian and development work. You should have:

- Current residence in Amman / Jordan
- Fluency in written and spoken English
- Arabic skills, at least conversational
- Basic German language skills, fluency as an advantage
- A university degree in a relevant field
- Experience in NGO project management, development cooperation and/or humanitarian assistance,
- Experience in leading or coordinating people and teams
- Strong intercultural sensitivity
- The ability to work independently, reliably, and in a structured manner
- Strong communication skills, initiative, and a solution-oriented working style

What We Offer:

We offer a meaningful role in a values-driven international organization, with the opportunity to contribute directly to impactful project work in Jordan and the region. You can expect:

- A responsible and varied role within an international NGO, with involvement in project coordination, donor relations, partnership management, and proposal development
- Close collaboration with a committed and supportive international team
- Opportunities to actively shape project work and contribute to program development
- Learning opportunities through collaboration with experienced colleagues, local partners, community members, and international networks

Next Steps:

If this position speaks to you and you would like to become part of Vision Hope, we look forward to receiving your short application, including a cover letter and CV, by email to: jobs@vision-hope.org

We look forward to receiving your application before September 04, 2026.

More Information about Vision Hope can be found at: www.vision-hope.org.

Vision Hope International e.V.

Headoffice
Carl-Helbing-Str. 19
79312 Emmendingen
Germany

Berlin Office
Oudenarder Str. 4
13347 Berlin
Germany

Tel.: +49 30 286 289 00